

THE EDUCATION UNIVERSITY OF HONG KONG
FACULTY OF HUMANITIES

Schedule for the Faculty Teaching Award Scheme 2025/26

Dates*	Activities
13 February 2026 (Fri)	<p><u>Nomination Deadline</u></p> <p>Deadline to submit the Nomination Form to the Heads of Departments/Centre of the nominees</p>
16 February (Mon) – 2 April 2026 (Thu)	<p><u>Head of Department/Centre</u></p> <ul style="list-style-type: none"> - To screen out nominations which are below the threshold score of teaching performance - To invite nominees to submit a teaching statement (max 5 pages) and evidence-based materials (max 2 pages) - To forward the nomination forms, teaching statements and other related materials to the Departmental/Centre Learning and Teaching Committee <p><u>Departmental/Centre Learning and Teaching Committee</u></p> <ul style="list-style-type: none"> - To shortlist nominees based on nominees' submission - To submit the following documents <u>via relevant Head of Department/Centre</u>, to the Faculty Selection Panel: <ul style="list-style-type: none"> (i) Nomination forms and nominees' submissions (ii) A brief report on the number of nominations received and a statement of support for each nominee
14 April (Tue) – 29 May 2026 (Fri)	<p><u>Faculty Selection Panel</u></p> <ul style="list-style-type: none"> - To consider the shortlisted nominees based on the nomination forms, nominees' submission as well as the recommendation of the respective departments/centre - To invite nominees to attend a meeting, if necessary - To recommend the list of awardees to Dean(HM)
1 June (Mon) – 5 June 2026 (Fri)	<p><u>Dean(HM)</u></p> <ul style="list-style-type: none"> - To consider and approve the list of awardees - To announce the awards
August – October 2026	Presentation Ceremony (Faculty's events/occasions)

*It is the tentative schedule which is subject to change depending on the actual operational needs.